

Spring 2026 Online Trauma Training 1 and 2

Class #	Subject	Course Title	Dates	Cost
21099	NSEM 1001-N01	Trauma Training 1; Foundations	1/20/26-3/13/26	\$250
21101	NSEM 1002-N01	Trauma Training 2; Advanced Topics	3/23/26-5/15/26	\$250

Deadlines to Register: Foundations - 1/27/26; Advanced topics - 3/31/26



Have you enrolled in a Non-Credit course at UCCS in the past 3 semesters?

- If yes, you already have an active myUCCS Student Portal. Skip to STEP 3.
- Username/password help: <https://myaccount.uccs.edu/> or call our OIT department at 719-255-4357, Option 1.

STEP 1 - Apply

Go to <https://outreach.uccs.edu/apply>

- Provide your biographical information and answer conduct questions
- Academic:

Noncredit Program?	Start Term?	Program
YES	Spring 2026	Noncredit

- Provide your parent/legal guardian, academic history and military affiliation information
- Verify that all the information is complete and correct, type your full legal name. **“Submit”**

STEP 2 - Claim Your Account



Within 15 minutes of submitting your application, you will receive an automated e-mail from “UCCS OIT Service Desk” when your UCCS student portal account is ready.

- Please note: automated e-mails may go to “junk mail,” depending upon your e-mail filter.

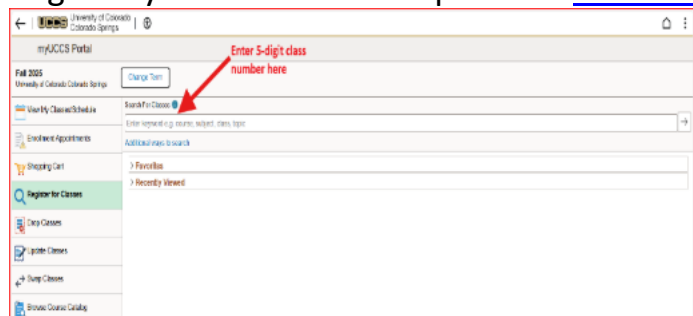
Proceed to <http://accounts.uccs.edu/>

Claim Account ---create a password to access your UCCS student portal ---where you can register, pay your bill, etc.

- **Keep this username and password for future access into your UCCS Student Portal to order a Transcript.**

STEP 3 - Register and Pay

Log into your UCCS student portal at www.uccs.edu/portal



Registration --- Near the top of the Home page – click on “Records and Registration.” Click on “Register for Classes”

- Enter the **5-digit Class Number** in search box
- Click on the class
- **“Select Class”** of the course you would like to enroll
- Confirm: pre-registration verifications: phone number, addresses, emergency contacts
- Accept: Tuition and Fee Agreement and Disclosure
 - Click on **“Next”**

- Confirm the course information and click **“Accept”**

Payment ---Return to the Home Page and click on **“Student Financials (Bursar)”**

- Click on “View/Pay My Bill”
- Enter the **payment amount** and **payment method** and click on **“Continue”**
 - Credit Card payments incur a 2.85% processing fee, E-Check payments do not have a processing fee
- Provide **payment information** for the selected method and click **“Continue”**
 - Confirm the payment information and click **“Confirm”** ---*Print a copy for your records*